

A little help. For everyday life.

Save it. Find it. Remember it.
Talk to Diary in your own words.

START SMALL

**One thing.
One place.
One
reminder.**



Your practical companion

Step-by-step instructions for your private diary, voice, spaces, plans, sharing and recovery.

START HERE

Find what you need.

Read the quick start, or jump straight to a task.

Your first five minutes	03
Connect your Niji account	04
Find your way around	05
Talk to Diary	06
Save and find your things	07
Spaces, rooms and shelves	08
Reminders at a glance	09
Care routines and activities	10
Shopping and gifts	11
Meals and recipes	12
Manuals, photos and PDFs	13
Receipts, warranties and returns	14
Share a home or work space	15
Connect your other devices	16
Plans and Diary time	17
Privacy and AI choices	18
Back up and restore	19
When you need a hand	20

This guide follows the English interface. Phone, tablet and browser layouts can differ. Screenshots show example records; device permission and passkey sheets are supplied by your operating system.

SET UP

Your first five minutes.

Start with something you often look for.

- 1 Create your private diary**
Open Niji Diary and choose **Create Vault**. Follow any device unlock or security prompt. Returning users see **Unlock Niji Diary**.
- 2 Choose how Diary helps**
If AI setup appears, review the choices. You can choose **Continue Without AI** and enable it later in **Settings → Diary voice**.
- 3 Save one thing**
Open **Items → Add item**. Enter its name and where it is kept, then save. For example: Headphones, Office → Desk drawer.
- 4 Find it again**
Search in **Items**. With AI enabled, choose **Talk to Diary** and ask where your headphones are.
- 5 Protect your first memories**
Open **Settings → Backups and storage → Export Backup**. Keep the encrypted file and its recovery code separately. See page 19.

A diary and an account are different.

Your private diary stores your records on this device. A Niji account connects purchases, devices and shared spaces. Creating a local vault does not, by itself, connect an online account.

Try without changing your diary

Open **Settings → Help and about → Getting started, privacy & support → Try the sample**. The sample memories stay on that screen and do not write to your inventory or use AI.

SET UP

Connect your Niji account.

New here? Create an account before choosing passkey sign-in.

OPEN Settings → account card at the top

- 1 Create Niji account**
Enter your **Email address** and choose **Send verification email**.
- 2 Open the email link**
Return to Niji Diary through the verification link. On **Review your email link**, choose **Save account passkey**.
- 3 Save the passkey on your device**
Complete the system's passkey confirmation. The wording depends on your device and credential provider.
- 4 Return to your task**
After sign-in, use the **Continue to...** link shown for the task you were completing.

► Account sign-in and diary unlock

► Your name

Connect your Niji account

Create Niji account
New to Niji? Verify your email, then save a passkey on this device.

Email address

Send verification email

Already have an account?
Use your existing account to keep your purchases and shared spaces connected.

Sign in with passkey

Use a passkey from another device

► Can't sign in?

Account setup in 1.18.67.

Already have a Niji account?

Choose **Sign in with passkey** for a passkey available on this device. Use **Use a passkey from another device** only when you intentionally want the cross-device flow.

If a QR code appears, it belongs to a cross-device passkey flow; it is not a code to scan with the same phone. Cancel that sheet. Create an account if you are new, or open **Can't sign in?** to request account recovery. Account recovery does not restore a lost local diary file.

GET ORIENTED

Everything has a place.

Five main tabs. A space selector. One familiar assistant.

Home

Your starting point, recent memories and upcoming reminders.

Items

Find and edit things, scan labels, and move stock or belongings.

Places

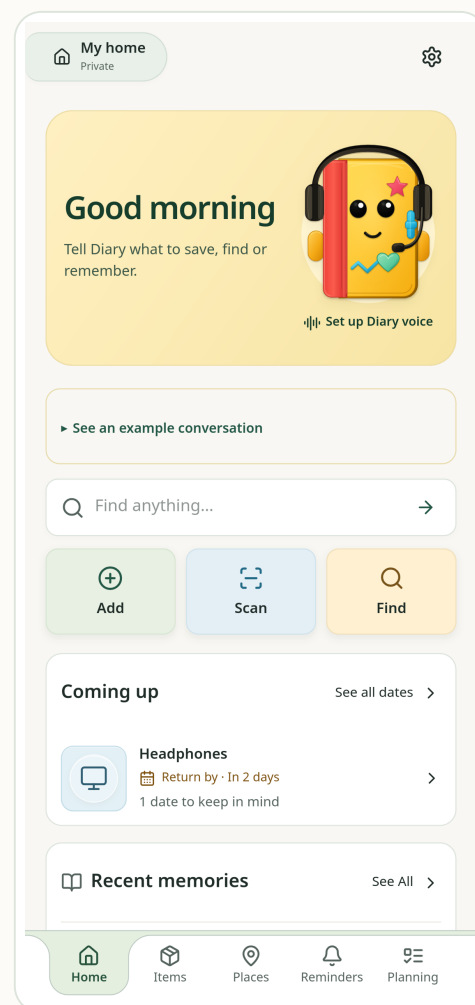
Browse spaces and the rooms, shelves and boxes inside them.

Reminders

See what is due, keep routines and manage activities.

Planning

Shopping, meals and gifts. Membership lives in Settings.



Example records shown.

Check the space at the top.

The space selector controls which home or business you are viewing. **All spaces** gives an overview; choose one space when adding records or working with a particular household or team.

The settings gear opens account, privacy, backups and plans. Look for **Manuals**, **Purchases** and **Help** in the page's additional tools. Search and quick filters narrow the current view.

YOUR EVERYDAY ASSISTANT

Just talk to Diary.

Tell Diary what you want to remember, find or do.

OPEN Talk to Diary

- 1 Start when you are ready**
Choose **Talk to Diary**. If asked, allow microphone access. AI voice needs an internet connection and an enabled AI service.
- 2 Wait for listening**
Speak naturally once Diary is ready. Include the item, place, person or date that matters.
- 3 Check the result**
Follow any clarification or review shown. After saving, check the relevant item, reminder or plan. A suggestion is not necessarily a saved record.

Scan Choose a photo or scan during the conversation.

Type Enter your request as text. Check the mute state before returning to speech.

Mute / Unmute Pause or resume microphone input. Muting is not the same as ending a session.

End Finish the conversation and stop the microphone.

“Remember: my headphones are in the desk drawer.”

Try next: “Where are my headphones?” · “Remind me to water the plant tomorrow at 9 AM.” · “Suggest a pancake recipe.”

For screen help, say **“Show me how.”** Diary can guide you one control at a time. You still choose what to tap or confirm. Opening a page does not start the microphone.

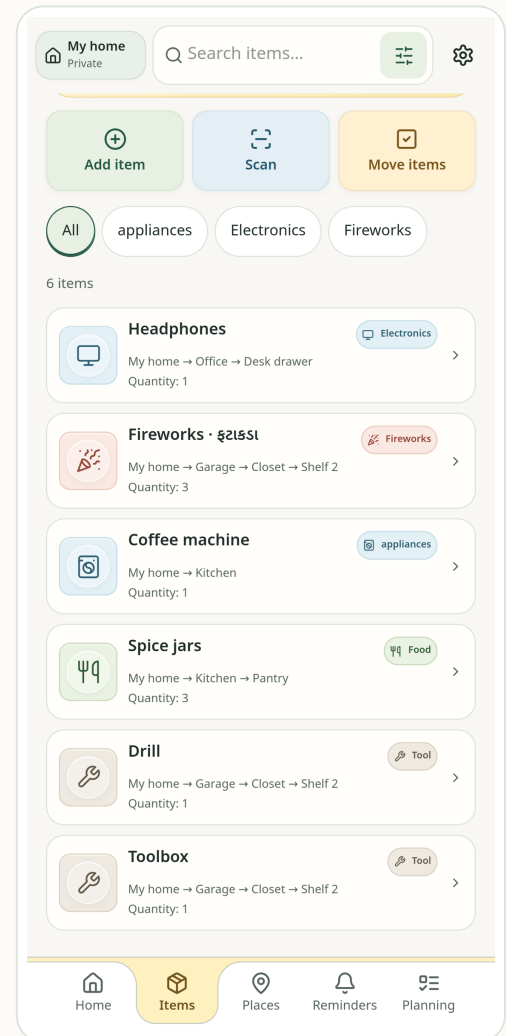
THINGS & PLACES

Save it once. Find it later.

Use a clear name and a place you will recognize.

OPEN Items

- 1 Add an item**
 Choose **Add item**. Enter the item name and location. Add quantity, category, notes or dates when useful.
- 2 Find or refine**
 Use **Search items** and the available category and filter controls. Check the selected space if a result is missing.
- 3 Open the record**
 Tap an item to see its details and files. Update the saved place when you move the real object.
- 4 Move several things**
 Choose **Move items**, select the records and review their destination before confirming.



Example records shown.

Photos help; the saved details matter.

Choose **Scan** for items or labels. Review recognized names, quantities and locations before saving. You can always use the manual form instead.

A useful first set: spare keys, headphones, important documents, a tool you lend out, and pantry items you want to track. Add detail gradually; you do not need to catalogue everything at once.

THINGS & PLACES

A home for every thing.

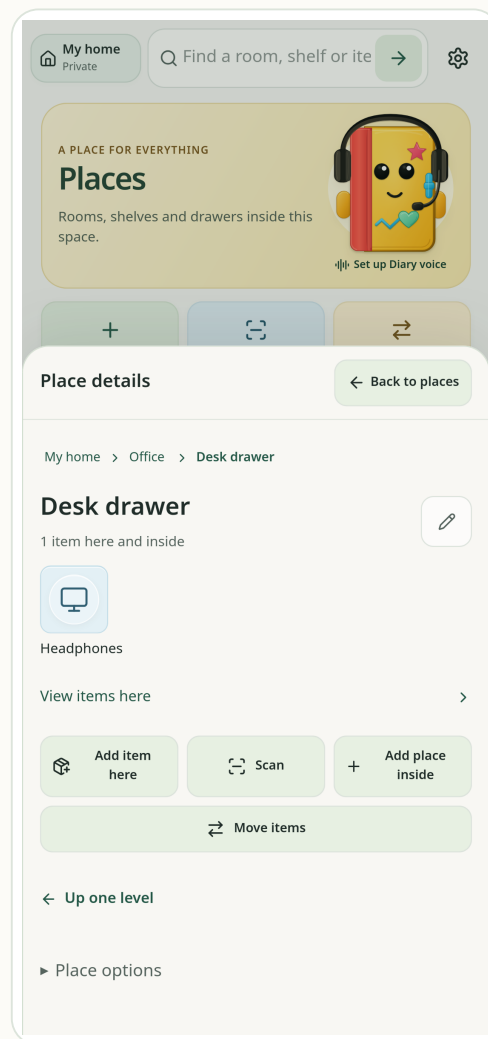
Spaces contain places. Places contain smaller places and items.

OPEN Places

Space → room → shelf

A **space** is a top-level home or business. A **place** is a room, cupboard, drawer, shelf or box inside it.

- 1 Choose your space**
Use the selector at the top. For space management, open **Settings → Devices and sharing → Spaces & people**.
- 2 Build a simple hierarchy**
In Places, choose **Add place**. Open a place and choose **Add place inside** for a shelf, drawer or box.
- 3 Save directly to a place**
Use **Add item here** or **Scan** from its details. Check the complete place path before saving.



Example records shown.

A clear path prevents confusion.

For example: **My home → Kitchen → Lower cupboard**. “Lower cupboard” alone can be ambiguous when you have several rooms or spaces.

Use **Edit selected** on the Spaces screen to change a space’s name or type. **Place options** contains additional place management tools. A Home or Business label does not automatically share the space; sharing is a separate choice.

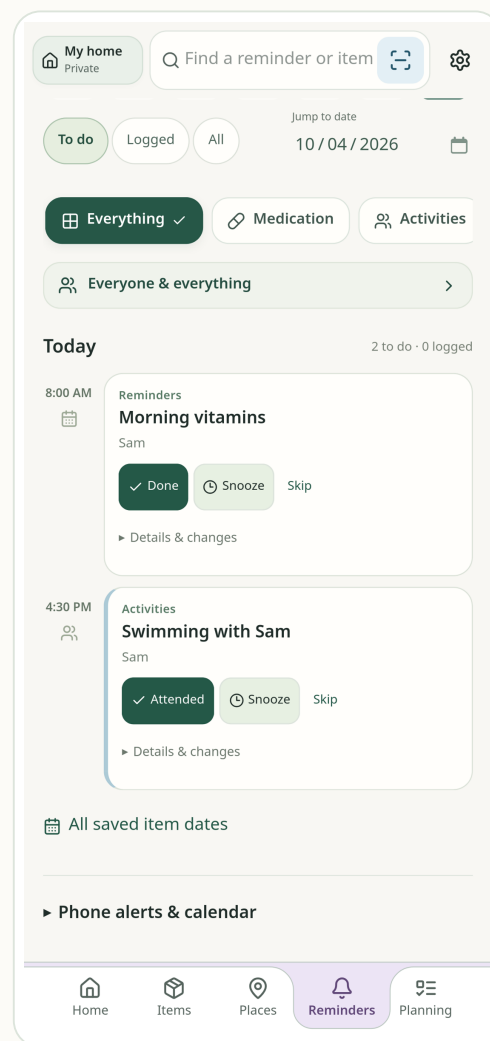
REMEMBER & CARE

See what needs you today.

An agenda for everyday tasks and important dates.

OPEN Reminders

- 1 Add a reminder**
Choose **Add reminder**. Enter what to do and its schedule. Link the relevant person or item when appropriate.
- 2 Use the agenda**
Choose a day and use the quick chips to narrow the type or person. Clear filters when something seems missing.
- 3 Record what happened**
Use the action shown for the reminder, such as **Done**, **Skip** or **Snooze**. Review its details and history when needed.
- 4 Change one date or the routine**
Open an occurrence to change just that occurrence. Edit the routine when the whole schedule should change.



Example records shown.

Turn on phone alerts separately.

Open the reminder notification controls or search Settings for **Phone alerts**. Allow the requested notification permission and check the scheduling status after edits.

Phone alerts depend on device permissions, Focus settings and delivery support. Offline edits may need a connection before their notification schedule is updated. Review the agenda directly for anything important.

REMEMBER & CARE

Routines that fit real life.

People, activities, medication, maintenance and plant care.

OPEN Reminders

Add activity

Create a class, event or recurring activity with a date and schedule.

Add person

Create a person profile, then connect relevant reminders or routines.

Medication

Record the schedule and details you have been given. Review what you log.

Maintenance / Plant care

Link a task to the thing you maintain or the plant you care for.

Item dates

Review recorded expiry and other relevant dates from your saved items.

Archive, restore or delete

Archive: Open the activity or reminder details and choose **Archive activity** or **Archive reminder**. Future reminders stop; history stays saved.

Restore: Open **Routines** → **Show archived**, choose the schedule, then **Restore activity** or **Restore reminder**.

Delete: Deletion asks for confirmation and cannot be undone. Schedules with recorded history must be archived instead. Linked people and items remain saved.

Keep care decisions with you.

Check medication details against your own care instructions. Use Diary to organize them, not as a source of dosing or treatment advice.

PLAN THE EVERYDAY

Make your next trip easier.

Keep a useful list, then record what you actually bought.

OPEN Planning → Shopping

- 1 Add to list**
Enter the item and amount you need. Link a saved inventory item when you want shopping to update its stock.
- 2 Choose a store if useful**
Assign the entry to a store. Nearby store reminders are optional and need the relevant phone permissions.
- 3 Review what you bought**
Open the purchase action for the entry. Check the amount in **Review purchase**, then choose **Confirm bought**.

What changes in your inventory?

Confirming a linked purchase adds that amount to the linked item's stock. An unlinked shopping entry does not change inventory quantities. Check the review before confirming.

Thoughtful gifts, remembered

Open **Planning** → **Gifts** → **Add a gift**. Record the gift or toy, recipient and occasion. Add the occasion date, status, storage place, saved item or receipt when useful.

Use **Edit gift** to keep its status current: planned, given, received or donated. For toys, record the maker's age guidance and any notes you want to remember.

More planning tools

More planning tools → **Insights** helps you review recorded inventory. **Export list** lets you choose a list to use elsewhere. A list export is different from a complete encrypted diary backup.

PLAN THE EVERYDAY

From saved ingredients to dinner.

Plan a meal yourself, or ask Diary for ideas.

OPEN Planning → Meals

- 1 Keep your food records useful**
Save the food you want to track as items, with realistic quantities and units. Add expiry dates when known.
- 2 Plan a meal**
Choose **Plan a meal**. Enter its name, add recorded ingredients with amounts, and write the preparation steps.
- 3 Get inspiration if you want it**
Under **A little dinner inspiration**, enter **Your preferences** and choose **Suggest meals from my food**. AI must be enabled.
- 4 Review before saving**
Check ingredient amounts, suitability and steps. Save the meal you intend to make.
- 5 Record cooking once**
When you cook it, review **Review ingredients used**, then choose **Confirm cooked and update stock**. This records the meal and deducts the listed quantities together.

“Suggest a pancake recipe for two people.”

A spoken recipe suggestion is an answer. To keep it, ask Diary to save or plan it, follow any review, and check the result in Meals. Do not assume a recipe was saved just because it was read aloud.

Your saved food is a starting point.

Check actual ingredients, allergens, quantities and food condition yourself. AI suggestions use selected-space food names, quantities and expiry dates; they cannot inspect what is in your kitchen.

FILES & RECORDS

Keep the helpful pages close.

Attach the file first. Make its text searchable when you need answers.

OPEN Manuals, in the additional page tools

- 1 Choose the item**
In Manuals, use **Files for an item**, then **Open item & attach a file**. You can also open the item directly from Items.
- 2 Attach a PDF or photo**
Use **Add a PDF or photo (up to 50 MB)**. Wait for the file to appear in the saved file list. You can keep an official manual link too, but a link is not an offline file.
- 3 Read document**
Back in Manuals, choose **Read document**. PDF text can be read locally. Reading an image uses AI and needs AI to be enabled.
- 4 Review and save the text**
Correct uncertain words or numbers, then choose **Save searchable text**. The file should now say **Searchable on this device**.
- 5 Search or ask a question**
Choose one space and use **Search manuals**. Open the cited saved file and page to check the answer.

Saving a file is not the same as indexing it.

If search finds nothing, first check that the relevant file has searchable text. With AI Off, matching saved pages can still be shown; an AI-written answer requires AI to be enabled.

Large documents: attachments support up to 50 MB each. Text extraction supports up to 500 pages and has additional text-size limits. A scanned PDF may need readable photos of the relevant pages. Keep the app open while reading; if it stops, check the error and try a smaller relevant section.

FILES & RECORDS

Keep the story behind a purchase.

Receipts, warranty dates, returns and service history.

OPEN Purchases, or Planning → Shopping → Purchases

- 1 Add the purchase**
Choose **Add purchase** or **Scan receipt**. Select the correct space.
- 2 Review the receipt**
Check the merchant, date, currency, amounts and lines. Link saved items where appropriate, then save the reviewed purchase.
- 3 Add the related record**
Use the **Warranties**, **Returns**, **Service** or **Estimates** view for the corresponding details.
- 4 Keep it current**
Record return progress, refunds or service expenses as they happen. Open linked items when you need their original details.

Warranties Keep proof and the warranty details you know.

Returns Record the return-by date, expected refund and refund received.

Service Keep maintenance or repair costs with the item's history.

Estimates Keep estimates separately from actual recorded spending.

Check the review, even after scanning.

AI can misread receipts. Confirm important amounts yourself. Recorded totals keep currencies separate; estimates are not the same as money spent.

Use **Download receipt** where available. **Delete record** removes that purchase-related record after confirmation; the inventory item stays saved. A receipt file may be removed when no other purchase uses it.

PEOPLE & DEVICES

Share a space. Keep your own diary.

Each person uses their own Niji account.

OPEN Settings → Devices and sharing

Share a home with someone beside you

- 1 Prepare a shared home**
Open **Share with family**. Create a shared home, or choose **Share an existing space** to review a private space for sharing.
- 2 Invite the other person**
On the owner's device, choose **Share this home**. On the other person's device, open **Share with family → Scan invitation code**.
- 3 Approve the people involved**
The recipient reviews **Join home**; the owner reviews **Approve person**. Follow the steps shown on each device.
- 4 Compare and connect**
Compare all six digits and confirm only if they match. Keep both apps open until **Shared home ready** appears.

Invite by email, or manage a work space

Invite by email instead sends an invitation for the other person to accept. Accepting membership and transferring the encrypted content are separate steps; connect the devices to receive the shared records.

Use **Spaces & people** to review the selected space, people and available permissions. For an existing private space, choose its sharing action and review what will become shared. Work spaces require suitable Work access or an eligible trial.

Access can differ by role and plan.

A suitable plan or eligible trial is needed for sharing. Your personal records stay separate unless you choose to share or move them. If sharing says **Resume sharing**, finish that flow instead of creating another copy.

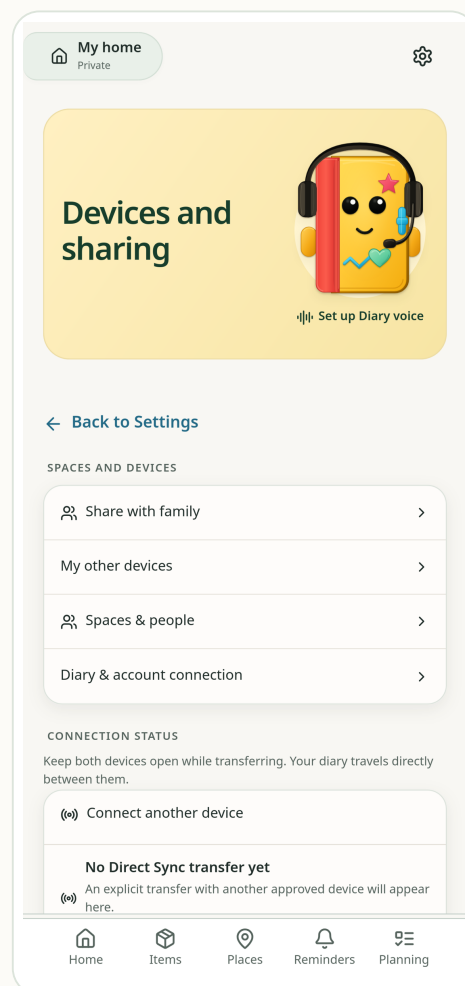
PEOPLE & DEVICES

Your diary, across your devices.

Direct Sync moves encrypted records between approved devices.

OPEN Settings → Devices and sharing → My other devices

- 1 Sign in on both devices**
Use the same Niji account for your own devices. Unlock the diary on each.
- 2 Set up my devices**
Use this control to find or prepare your personal diary connection. Choose the matching workspace and space on both devices.
- 3 Pair the devices**
Choose **Show pairing code** on one device and **Scan a pairing code** on the other. A paste-code option is also available.
- 4 Compare all six digits**
Choose **The numbers match** on both screens only when they do. Keep both apps open while records and files transfer.



Devices and sharing.

Direct Sync is not a cloud backup.

Both devices need to be available for the transfer. Each keeps its own encrypted copy. Pairing does not automatically merge two unrelated diaries, and signing in alone does not download your local records.

Wait for **Direct Sync finished**. Review any conflicts before assuming everything matches. If the network cannot make a direct connection, try another network or use an encrypted backup. Keep a separate backup even when you use sync.

PLANS & TIME

Understand your plan and minutes.

The app shows your current price, access and allowance.

OPEN Settings → Plan and Diary time

Plan	Minutes / month	Who it is for
Individual	60 minutes	You, across devices
Family	120 minutes	Up to 6 people; shared pool
Work	480 minutes	Up to 25 people; shared pool

Standard allowances are shown above. Your account and selected space determine the available balance. A shared pool does not multiply on every phone. Annual billing still provides monthly minutes.

- 1 Choose the plan group**
Select **Home plan** for Individual or Family, or **Work plan** for a team. Continue to billing.
- 2 Choose billing and review**
Select monthly or yearly billing. Review the current store price and benefits, then use the store checkout control shown.
- 3 Check your balance**
See **Diary time & scans** in Settings or **This space's Diary time** on the plan screen for current, used and reserved amounts.

Home and Work are separate subscriptions.

Adding Work does not cancel a Home subscription. Use **Manage subscription** for renewal changes. **Add Diary time** is a separate one-time purchase and does not add Family or Work features.

An eligible free trial shows its actual duration and total AI allowance in Settings. It has no purchase or automatic renewal. When it ends, sync and new sharing need suitable paid access; saved local records remain available. Prices, offers and account-specific allowances shown in the app take precedence over this guide.

YOUR DATA

Choose how Diary helps.

Keep the controls for AI, permissions and privacy close.

OPEN Settings → Diary voice / Privacy and security

AI Off

With **AI Off**, the app makes no AI requests. You can still browse, search, add and edit local records using forms, and attach supported files.

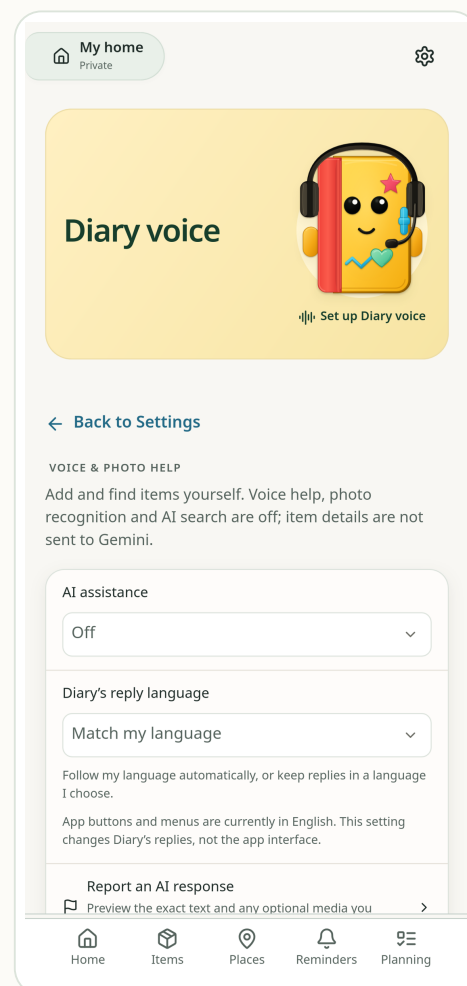
When AI is enabled

Voice sends live audio during a conversation. Recognition sends the photo or document you select. Relevant saved details or matching manual excerpts may be sent to answer your request.

Niji's AI service uses Google Gemini. If you configure your own Gemini key, the selected requests go directly to Google.

Speak your way

Choose **Diary's reply language**. **Match my language** follows your speech. Names and notes keep their original script; a reply-language choice does not mean every app control changes language.



AI choices and reply language.

Local encryption and AI are separate choices.

Saved local records are encrypted on your device. That does not mean live AI runs offline or never receives content. Review the selected AI mode before using voice, recognition or AI answers.

In **Privacy and security**, review your unlock method, usage sharing and account controls. See nijidiary.com/privacy for the current privacy policy.

YOUR DATA

Give your diary a safety copy.

A recovery file you can find. A code kept somewhere separate.

OPEN Settings → Backups and storage

Export an encrypted backup

- 1 Open Export Backup**
Keep **Encrypted backup (recommended)** selected.
- 2 Save the recovery code separately**
Store it in a safe place, such as your password manager. Confirm **I saved my recovery code separately**.
- 3 Save the file**
Choose **Save encrypted backup** in the installed app, or **Download backup** in the browser. Check that you can find the saved file.

Restore with a preview

Choose **Import Backup**, select the backup file and enter its recovery code. Choose **Preview backup** and check the records, files and export date before continuing.

Merge	Keeps existing records. Identical records are skipped; conflicts can stop the import for review.
--------------	--

Replace	Replaces current saved records with the backup. Export your current diary first if you need to preserve it.
----------------	---

You need both the file and the code.

An account sign-in or recovery email does not replace a backup of local encrypted data. Do not clear storage, erase the vault or remove the app to troubleshoot without a verified backup.

A readable JSON export contains personal information. Share it only intentionally. Keep fresh encrypted backups after important changes; Direct Sync and a closed browser tab are not substitutes for a backup.

QUICK REFERENCE

When you need a hand.

Start with the smallest check. Protect your saved diary.

OPEN Settings → Help and about → Getting started, privacy & support

I cannot find a record.

Check the selected space, search text and filters. Check archived routines if a schedule is missing.

Voice will not connect.

Check internet access, AI mode, microphone permission and the available allowance. End a stuck session before trying again.

I see a sign-in QR code.

That is a cross-device flow. Cancel it. Create a Niji account if new, or use a saved local passkey / account recovery. See page 4.

A purchase is waiting.

Use **Check purchase status** or **Refresh plans**. Use **Restore purchases** for an existing purchase. Do not buy again just to clear an uncertain status.

Sync or sharing stopped.

Keep both apps open, confirm access to the same space and check the trial or plan. Use a fresh code if pairing expired.

A manual gives no answer.

Select the right space and item. Confirm **Read document** → **Save searchable text** completed. Check the cited pages. See page 13.

Send useful diagnostics

Reproduce the problem, then open Help and choose **Download basic diagnostics**. In the installed app, choose a save location and note it. In a browser, check Downloads. Review the JSON before sharing it with support.

Include the app version, what you tapped, any support code and a screenshot with private details covered. Basic diagnostics include capability checks and voice timing/error counters, not diary records, audio, transcripts or account IDs.

Support and policies: use the links in Help, or visit nijidiary.com. For a problematic AI reply, choose **Report an AI response** and review exactly what you are sending.